

FOUR MILE FIRE DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

Call to order: 7:00 pm. **Date:** December 18, 2024

1. Roll Call for quorum: Board Members (P) Jeff Carnahan, President; **(P)** Randy Bruggink, Vice President; **(P)** Vicki McDaniel, Secretary; **(P)** Steve Witcher, Treasurer. **(P)** John LeBlanc. **Non-voting Board Members: (P)** Chris Hawkins, Fire Chief; **(P)** Tori Capaci, Accountant; **(P)** Victoria Carnahan, Brigade Chief. **(P) Present (EA) Excused Absence (A) Absent**

2. Previous Minutes: Reviewed minutes of November 20, 2024. Randy Bruggink moved to accept; John LeBlanc seconded. Approved unanimously.

3. Treasurer's Report:

A. Review of November Financial Report. Randy Bruggink moved to accept; John LeBlanc seconded. Approved unanimously.

B. Tori Capaci is reviewing an alternative option for Workman's Comp. More information to come. Insurance deductibles were reviewed with the premium savings.

C. Budget tax revenue was reviewed. The initial budget projected tax revenue was \$688,920.00 but the final Teller County Certification of Tax Levies lowered the projected tax revenue to \$632, 966.00.

4. Old Business: None

5. New Business:

A. Tori suggested that with many Board Members being changed after the next election, that now would be an appropriate time for an audit. She stated the cost would be under \$15,000.00. Steve Witcher moved to accept; Vicki McDaniel seconded. Approved unanimously.

B. With elections coming up next year, a new DEO is needed. Steve Witcher made a motion to select Victoria Carnahan for the position; Randy Bruggink seconded. Approved unanimously.

C. Chief Hawkins has talked with Laureen Murry as a grant writer since Brita is not available currently. She will be helping us to obtain a \$600,000 grant. Randy Bruggink moved to make payment of \$15,000 for her work, Steve Witcher seconded. Approved unanimously.

6. Brigade Chief: Chiefs cookies annual project was completed today. The Department's annual Christmas party is this coming Saturday, December 21st.

7. Chief's Report: Since the last meeting there were 18 emergency calls and 8 control burn calls. This Saturday there will be ice training, an ambulance must/will be on scene. Recent snow has helped some with fuel moisture, currently at moderate risk. Chief Hawkins has been gathering and building statistics for grants. One outstanding find was that in the last 5 years, 40% of all

wildland fires have happened in our district, 60% in the rest of the county!! Spreadsheets are being actively used to track all kinds of necessary statistics. Chief Hawkins will be asking fire fighters to come up with a vision statement for the Department, it will be reviewed by the Board when complete.

8. Public Comment: Lindy reported that the Boise Fire payment is pending, the Silver Trident Fire is near the end. Trunk or Treat and Toy Drive were done alongside Florissant fire Department. It's great seeing the unity between our two departments and we look forward to more interaction in the future.

9. Adjournment at 8:10 pm. Randy Bruggink moved to adjourn, John LeBlanc seconded, approved unanimously.